

2022 DNV MUNICIPAL ELECTION

ALL-CANDIDATES MEETING FRIDAY OCTOBER 7th

RULES AND PROCEDURES:

- a) Candidates and their representatives may distribute leaflets at the entrances to the meeting room (the church sanctuary) before the beginning of the meeting.
- b) Posters, banners and placards **are not** to be distributed or displayed inside the meeting room (sanctuary).
- c) The Moderator is responsible for ensuring that the time limits and other rules of the meeting are adhered to.
- d) A representative of the **Edgemont & Upper Capilano Community Association** will begin the meeting with a brief welcome and introduction.

THE MEETING ITSELF:

1) Opening Statements:

Each candidate will be invited to make an opening statement. Candidate seating and the speaking order will be **alphabetic (last name)**. The **maximum time allowed is two (2) minutes**. Time limits will be strictly enforced.

2) Questions:

Following the opening statements, each candidate, in alphabetic order (Mayoralty candidates first), will be asked a different, previously drafted question read by the Moderator. Each candidate will be allowed a **maximum of 90 seconds** to answer.

(We have chosen this procedure so that all candidates will have an equal opportunity to respond to a question that is of some interest and relevance to most District voters. There are as many questions (15) as there are candidates.)

Prior to the beginning of the meeting, each candidate will be provided **two (2) "wild cards"**, **each redeemable only once** for a rebuttal up to **one (1) minute** to something said by another candidate in answer to a question from the moderator or, later, from a member of the audience. Note: candidates may not use wild cards for closing statements.

3) Intermission:

After the opening statements and initial questions, there will be a brief (3-5 min) break in the proceedings at which point the Moderator will invite members of the audience who would like to put a question to a candidate, to **submit only their names** written on previously distributed cards. Questions are not to be written on the cards, just names. These cards will be collected during the break.

(We have chosen this procedure in order to provide as many attendees as possible an opportunity to ask a question.)

4) Audience questions (to be limited to 30 seconds):

The Moderator will randomly select, depending on the time available, a limited number of names from cards submitted by the audience and call those individuals forward to the microphone to ask **a maximum one question** to **one candidate**. When taking questions from the floor, candidates will be allowed a **maximum of 90 seconds** to answer. As outlined above in procedural rule #2, candidates who have not yet used their wild cards may do so during this segment.

5) Wrap-Up

The Moderator will make closing remarks and adjourn the meeting.

Estimated Meeting Timelines:

- Welcome and introduction – **5 min** (7:10)
- Candidate opening statements – **35 min** (7:45)
- 15 pre-selected questions (**max 90 seconds response**) and some one-minute wild card rebuttals – approximate **40 min** (8:25)
- Intermission – **10 min** (8:35)
- Random audience questions –30 sec to ask & 90 sec to answer: **40 min** max including some one-minute wild card rebuttals (9:15)
- Wrap-up – **5 min** (9:20)
- Adjournment